

# 2017 State Fair at Nassau Coliseum

## Application for Rental Space

### July 20 – July 30

### Instructions

Thank you for your interest in participating in the 2017 State Fair at Nassau Coliseum. Receipt of this application does not guarantee exhibit/concession space, and is valid for the 2017 State Fair at Nassau Coliseum only. **Please read thoroughly.** Incomplete applications will not be accepted.

1. All questions must be answered completely.
2. The list of products you plan to sell must be specific. Words such as accessories, food, drink, etc. are not acceptable.
3. All food vendors **MUST** also fill out "Proposed Food & Drink Menu Form)
4. You **MUST** include a photo of how you plan to exhibit. Applications submitted without a photo will not be considered.

If you're accepted, you will be required to read the "Vendor Concession Manual" on the website as it is a substantive rider to the Rental Agreement. A Rental Contract noting the amount due will be sent along with other pertinent information.

If you are selected to receive a contract, you will be given two weeks to return the executed contract along with the required deposit.

If you have any questions, contact our office at 516-408-1515.

### Business Information

Business Name \_\_\_\_\_ Owner Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ FAX \_\_\_\_\_

Contact name and Phone number (if different from above) \_\_\_\_\_

Website \_\_\_\_\_ Email \_\_\_\_\_

Have you participated in this fair previously Yes  No  If Yes, list name and year \_\_\_\_\_

Do you require hotel accommodations? Yes  No  (Information will be Sent with Contract if approved)

Federal Tax ID Number: \_\_\_\_\_ New Jersey Sales Tax Number: \_\_\_\_\_

### Employee Id Badges

Photo ID Badges are required by ALL Employees to gain access to the grounds during the fair. The laminated ID card will entitle the bearer to daily admission to the Fairgrounds at the Employee gate. The cost of the Photo ID Badge is \$30 per person. You will be provided with a voucher for each ID during check-in. The voucher can be redeemed at the ID window during ID times. Additional vouchers can be purchased at the fair office during the fair.

Number of employees you anticipate to be working for you \_\_\_\_\_ (please note each employee must have valid photo ID when redeeming voucher THIS INCLUDES OWNERS) If you are a returning vendor from last year, please include all returning employee names on separate sheet.

### Parking Permits

A Parking permit allows exhibitors or concessionaire to park in the general lot for the duration of the Fair.

# of General Parking Passes requested (\$10.00 each) \_\_\_\_\_

A Fairgrounds Vehicle Delivery/Parking Pass allows concessionaire to park on the Fairgrounds. **NO** vehicle will be allowed on grounds without this pass

# of Fairgrounds Parking Passes (\$40.00 each) \_\_\_\_\_

### References (Only to be completed by New Vendors)

List two recent fairs or shows that you have participated in. Include contact person and phone number

Event \_\_\_\_\_ Contact \_\_\_\_\_ Phone \_\_\_\_\_

Event \_\_\_\_\_ Contact \_\_\_\_\_ Phone \_\_\_\_\_

## Concessions

(Footage must include all awnings, overhangs, trailer hitches, tent stakes, etc.)

Concession (Direct Sale ,Food, Game)	Tent	Trailer	Lineup Footage	Center Long Size	Center Short Side	Electrical Requirements		
						110V	220V	# of Amps

## Stock Trucks

Inside Fairgrounds (List Each Separately)	Trailer Park (List Each Separately)	Ice Machine How Many	Electrical Requirements			
			No Electric	110V	220V	# of Amps

## House Trailers

Length	Width (Including Pullouts)	Electrical Requirements		
		110V	220V	# of Amps

## Bunk Houses

Length	Width	Electrical Requirements		
		110V	220V	# of Amps

***Proposed Food Menu and Prices (\$):***

**ITEM:**

**PRICE:**

**ITEM:**

**PRICE:**

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____

***Proposed Drink & Water Menu with Prices (\$):***

***\*We are a Coca Cola Venue***

All beverages are to be purchased at the onsite business office. **NO EXECEPTIONS.**

Water is to be sold for no less than \$2.00/ bottle.

**ITEM:**

**PRICE:**

**ITEM:**

**PRICE:**

_____	_____	_____	_____
_____	_____	_____	_____

IF A CONTRACT IS ISSUED, IT WILL BE ON THE BASIS OF THIS MENU ONLY. MENU ITEMS ARE SUBJECT TO APPROVAL. PLEASE USE AN ADDITIONAL SHEET IF NECESSARY. PLEASE ATTACH A PHOTOGRAPH OF YOUR UNIT. YOUR APPLICATION CANNOT BE PROCESSED WITHOUT THIS INFORMATION.

**IF YOU HAVE MULTIPLE STANDS, A SEPARATE MENU NEEDS TO BE FILLED OUT FOR EACH LOCATION. PLEASE INCLUDE NAME OF STAND AT TOP OF SHEET**